

St. Stanislaus Parish
Finance Council Meeting Minutes
February 23, 2010 – 4:00 pm

Council Members Present: Fr. George, Rita Borski, Bill Boston, Bill Boylan, John Clifford, Bob Hollar, Marg Ostrowski, Tom Mrozinski and Beverly Wasieleski-Financial Secretary.

Council Members Absent: None

Liaisons Present: Shirley Berger, Dwaine Habrat

1. Opening Prayer – John Clifford
2. Introduction New Member-Finance Council welcomed Tom Mrozinski. Tom is replacing Jackson Case who resigned in December.
3. Power Point Presentation Rehearsal in church.
4. Minutes of Finance Council Meeting Jan. 12, 2010 approved as presented.
5. Liaison Reports-*Email Report to Council Members*
 - a. Pastoral Council – Shirley Berger
 - *Members from the Pastoral and Finance Councils were given badges to wear when greeting parishioners at church entrances. This idea encouraged to make everyone feel welcomed and part of the parish family. A schedule will be set up to maintain coverage at all Masses.
 - *Discussion on changing Sunday Mass times. Will gather input from parishioners by announcing options for two weeks in bulletin and on third weekend will have survey to fill out. The options will be: 7:30 am & 9:00 am; 8:00 am & 9:30 am; or “no change”.
 - *Approve and support parish picnic.
 - b. Staff – Dwaine Habrat
 - *Full staff monthly meeting scheduled every third Tuesday of the month to encourage communication and team building.
 - *New phone system to be installed February 24.
 - *Ministry in-service scheduled for March 13.
 - *Welcome envelopes placed in pews for visitors, parishioners who have forgotten their envelope, and for non-parishioners who would like to join.
 - *Newsletter being worked on to go out before Easter.
 - *Staff excited to host parish picnic.
 - *Training scheduled to introduce ParishSoft accounting phase. It consists of two parts: Ledger and Payables; and Payroll.
 - c. SPACS Commission – Shirley Berger
 - *SPACS Commission meeting held Feb. 4, 2010.
 - *241 laptop computers were distributed at Pacelli. A new server is being constructed to accommodate the program.
 - *St. Peter’s and Pacelli students are finalizing their course selections in preparation for staff requirements for next year.
 - *Catholic schools week is the first week of February.
 - *Gail Flag, an expert in early childhood education, will do a comprehensive assessment of St. Joe’s program to identify the strengths and weaknesses. The goal is to maximize the potential of the program.

*SPACS budget was approved by the diocese and the new tuition information was sent to the students and families.

*Students collected over \$500 for Catholic Relief Services to be sent to Haiti.

*Heart of Education Fund for tuition assistance is given by teachers and staff. There is now a matching fund being offered anonymously.

*The Gift Card (Scrip) program will continue to be encouraged. Only 58% of families of SPACS students use it.

*Staff appreciation and awards night is February 11.

d. SPACS Finance – John Clifford

*Working on subsidy relief for parishes to set subsidy at 35% of collectable income. New formula for 2011-12 will determine subsidy paid by each parish.

*Tuition going up 5-7% and fundraising fees being increased from \$250 to \$400. Incentive to use Scrip to help offset fees.

*Trouble meeting payroll because of cash flow problems.

6. Sub-Committee Reports –*Email Report to Council Members*

a. Financial Report/Budget – John Clifford

*YTD actual ordinary collections \$325,458 + special collections \$117,606 + other revenue \$27,025 = total revenue \$470,089 minus Market Value change \$41,794 minus contribution to Endowment \$5,290 minus other restricted contributions \$11,992 = total unrestricted cash \$411,013.

*YTD actual employee costs \$121,220 + SPACS subsidy \$181,098 + other expenses \$126,967 = total expenses \$429,285.

*This leaves us with a current deficit of minus \$18,272.

*Year-end projection total unrestricted cash \$727,930 minus year-end projection total expenses \$895,694 = year-end projected deficit minus \$167,764.

b. Building & Grounds – Bob Hollar

*No major projects at this time, will discuss possible summer projects at next meeting.

*Will check into ice build up problem occurring at church side entrance door.

c. Memorials – Bill Boston

*Estate Planning Seminar, May 12, 2010 in Kostka Hall. Two sessions planned: 12:00 noon and 6:30 pm. M&I and Andy Gaertner as presenters. Invitation emailed to parishes in the Stevens Point Deanery. So far received response from only one parish. Will send second notice.

*Update funeral brochure with current pictures and wording and new copies mailed to area funeral homes.

d. Diocesan Annual Appeal – Bill Boylan

*Our target goal is \$71,334. To date we have received \$65,803 in total pledged; and \$62,543 in total cash. Participation is at 28%.

*To inform parishioners of progress will post numbers in bulletin.

e. Fundraising – Marg Ostrowski

*Pancake breakfast being planned for March 14. Will try to schedule on a regular basis but will need to recruit more to help out. Two pancake breakfasts already held for a total profit of \$600 with an average attendance of 120 people. Email other parishes to advertise in their bulletins.

*Winter Carnival great job done for a total profit of \$7,703 compared to last year of \$6,031. Raffle total profit of \$6,318 compared to last year of \$4,843. This year families received

\$30 raffle packets to buy or sell compared to \$20 the previous year. Also club cards introduced for the first time was a success. One large donation received to help offset general expenses with the event.

*Exploring the idea to host a St. Stan's night at Perkins with a percentage of proceeds coming back to parish.

7. Major Topic for Discussion

- a. Power Point Presentation in church this weekend Feb. 27/28. At rehearsal, John did nice job presenting information. Could see and hear from all areas of church. Try to hold presentation 18-20 minutes in length.

8. New Business

a. Parish Picnic

*Approved of a parish picnic this summer to be held on church grounds. Date set-July 25.

*Possible ideas discussed for event: similar games and activities used at Winter Carnival; bingo; Mass with polka music; polka bands; dance floor; and brats, burgers, ice cream.

*Starting off my making phone calls and assessing immediate needs.

9. Closing Remarks-Fr. George

- a. Lenten Alms giving this year at St. Stan's will support the new church building project in Santa Cruz, Bolivia, which is one of our diocesan missions.
- b. One of our major expenses as a parish is our subsidy support for SPACS. For the SPACS families already participating, we thank you, and encourage all families to do the same.
- c. Fr. George sees our picnic as an opportunity for the parish to build community by working and interacting together and not just to raise extra funds.

10. Closing Prayer – John Clifford

NEXT MEETING DATE: March 23, 2010

PRAYER LEADER: Bob Hollar

