

St. Stanislaus Parish
Finance Council Meeting Minutes
April 27, 2010 – 4:00 pm

Council Members Present: Fr. George, Rita Borski, Bill Boston, Bill Boylan, John Clifford, Bob Hollar, Marg Ostrowski, Tom Mrozinski and Beverly Wasieleski-Financial Secretary.

Council Members Absent: none

Liaisons Present: Shirley Berger

1. Opening Prayer – Marg Ostrowski
2. Minutes of Finance Council Meeting Mar. 23, 2010 approved as presented.
3. Liaison Reports-***Email Report to Council Members***
 - a. Pastoral Council – Bob Rogers out of town, report read by Shirley Berger
 - *Pastoral Council met on April 13, 2010.
 - *Emphasis on Family and Marriage in coming year.
 - *Presentation by Dan Busse, counselor, Center for Human Development, offering therapy from a Catholic perspective.
 - *Corpus Christi procession planned for June 6, starting at St. Peter's processing to St. Stephen's with reception to follow.
 - *J & P Committee to have Personal Care Shower in May.
 - *Social Committee to host Volunteer Recognition Reception on April 30th.
 - *Pastoral Council has three positions to be filled. Fr. George randomly drew two of the positions and they are Michelle Miller and Shelly Korger. Fr. George will appoint the third member.
 - *Lengthy discussion on the Mass Schedule Survey. Fr. George will study the information and make the final decision.
 - *Penny brought up recommendation to have AED available in church. Finance Council needs more details before reaching decision.
 - *Will discuss at next meeting in-service format and location for August meeting.
 - b. Staff – Dwaine Habrat out of town, report read by Rita Borski
 - *Staff meeting held on April 20th at 9:30 am.
 - *Celebration of Father's Anniversary of Ordination with a surprise brunch.
 - *Discussion regarding summer office schedule and individual vacation and time-off plans. Calendar will be kept at front desk indicating when staff members are in/out of office. Summer hours will be Monday-Thursday 9 am – 2 pm and Friday from 9 – noon starting June 7th.
 - *A summer replacement for Sara has been interviewed and hired. Erin Hagness will be our Summer Parish Secretary and will begin working the week of May 24th.
 - *Staff Retreat in planning stages, to take place in September. There will be no staff meetings held during the summer months.
 - c. SPACS Commission – Shirley Berger
 - *SPACS Commission meeting held April 8, 2010.
 - *Cost saving measures being decided to control the budget for 2010/2011 school year. Budget is based on an estimated 767 students. 124 students have yet to register.

*At this time, 29.6% of SPACS budget is paid for by parish support, 53% by tuition & fees and 16% by external revenue sources.

*A sub-committee is looking into delinquent non-commission parish support.

*The SPACS Gift Card program in 2009/2010 had total sales of \$5,272,069.64 which earned a gross profit of \$254,888.32.

*Kathy Weyenberg and Patty Henning, teachers in the SPACS program each received the Kohl Award for outstanding teachers.

d. SPACS Finance – John Clifford

*Looking at parish subsidy for 2011/2012 to be 35% of line 44 in Bishop's Report.

4. Sub-Committee Reports –*Email Report to Council Members*

a. Financial Report/Budget – John Clifford

*The Ordinary Collections of \$46,154 for March were \$4,000 behind last year.

*Special Collections had a total of \$22,612. Other Revenue in March is minimal.

*Expenses for March were about \$4,000 higher than last year, but YTD expenses are \$22,000 lower than last year.

*YTD 9 months actual shows a cash deficit of minus \$40,040; and a year-end projected cash deficit of minus \$132,921.

*Must find ways to increase our cash collections to cover expenses.

b. Building & Grounds – Bob Hollar

*Received one bid from Alchemy Concrete for a total price of \$21,600 which would include work on southside school bus stop to corner of Fremont for \$6,600; eastside front of church entrance for \$8,700; eastside continue to corner of Stanley Street for \$5,700; and northside handicap parking replace several bad areas for \$600. Bob met with Wroblewski on Saturday and after reviewing latest city requirements will submit a bid. The goal is to begin the project as soon as school is out.

*Getting estimates for resealing parking lot and playground. Estimating project to cost \$8,000-\$9,000.

*Decided to remove chain link fence located north of the church in front of the handicap parking. Notice in bulletin for anyone interested, otherwise Bob and El will take down.

c. Memorials – Bill Boston

*Estate Planning Seminar, May 12, 2010 in Kostka Hall at 6:30 p.m. Presenters are: James G. Firminhac, Vice President of Trust Services at M & I Bank; Rick A Flugaur, Partner at Anderson Law Office; and Andy Gaertner, Director of the Diocesan Stewardship & Development Office. Information has been sent to the other participating parishes. Bev has sent the "target group" letter out to 678 parish members.

d. Diocesan Annual Appeal – Bill Boylan

*Our target goal is \$71,334. To date we have received \$67,828 in total pledged; and \$66,381 in total cash. Participation is at 29%.

*Will make phone calls to those who gave in the past but have not yet done so.

e. Fundraising – Marg Ostrowski, Tom Mrozinski

*Picnic plans are proceeding well with core committee. Drawing tickets are ready in Kostka Hall for pickup along with volunteer sign up work sheets. Containers at church door entrances to place donations for children and adult games. Need to decide placement of tents in church parking lot and layout of activities.

*Need to recruit Bingo Kitchen Coordinator.

*Gave approval for Boy Scouts to hold rummage sale in school parking lot in fall. Need to schedule around weddings and funerals.

5. Fr. George's Remarks
 - a. Internal finance audit date set for Thurs., May 6, 2:00 pm.
6. Major Topic for Discussion – Closed Session
7. Closing Prayer – Marg Ostrowski

NEXT MEETING DATE: May 25, 2010

PRAYER LEADER: Tom Mrozinski