

**St. Stanislaus Parish**  
**Finance Council Meeting Minutes**  
**March 22, 2011 – 4:00 pm**

**Council Members Present:** Fr. George, Rita Borski, Bill Boston, Bill Boylan, John Clifford, Bob Hollar, John Krupka, Tom Mrozinski and Beverly Wasieleski-Financial Secretary.

**Council Members Excused:** Marg Ostrowski

**Liaisons Present:** Shirley Berger

1. Opening Prayer – Bob Hollar
2. Minutes of Finance Council Meeting February 22, 2011 approved as presented.
3. Liaison Reports-*Email Report to Council Members*
  - a. Pastoral Council – Report submitted by Bob Rogers
    - \*Pastoral Council meeting on March 8, 2011.
    - \*Deanery Pastoral Council met on Feb.10, 2011. The focus this year will be Parish Life: Best Practices and Applications.
    - \*Social Justice initiated St. Stan’s Lenten Project this year. Committee provides fruit and breakfast bars to needy students at SPASH.
    - \*Council endorsed a plan by the Good Samaritan Ad Hoc Committee to identify unmet pastoral needs with the St. Stan’s community. The plan includes conducting a survey of parishioners so they can tell us what needs are being unmet or improved.
    - \*Joint meeting of Pastoral and Finance Councils and their respective committees is planned for Aug. 16 at River Pines.
    - \*Parish Pictorial Directory project is planned for this summer and will take place in the school.
  - b. Staff – Report submitted by Dwaine Habrat
    - \*No staff meeting in March.
    - \*St. Stan’s will host mission directors, Fr. Jim and Sr. Ann, at the rectory from Apr. 4-6.
    - \*Senior Bingo has been moved from the school basement to Kostka Hall. This will make access easier for those attending. A light meal will be served after the game.
    - \*Fr. George will be out of the country from Mar. 24 until Apr. 5 for a community meeting. Fr. Lynch will be providing sacraments and coverage during this time. Dwaine will be covering the emergency line.
    - \*Deb Spang is accompanying a group of students from Pacelli on a trip to Spain during spring break.
  - c. SPACS Commission – Shirley Berger
    - \*SPACS Commission meeting held March 3, 2011.
    - \*Guest, Todd Kuckkhan, presented a request to reconsider SPACS school facilities use on weekends. The request will be evaluated and the 2007 SPACS Area Commission Policy will be updated and clarified to reflect the decision made.
    - \*Four teachers/staff have notified their principals of their intention to retire at the end of the 2010/2011 school year.
    - \*Teachers Handbook is being reviewed by HR and revised as appropriate.
    - \*4K registration expected to be lower as state budgets being cut and many students had been enrolled in Head Start as an alternative.

- \*A committee continues to work toward recommendations for support required from non-commissioned parishes.
- \*To date the 2011/2012 registration lags significantly below this time the last two years.
- \*Faculty salaries discussed with no decisions made at this time. SPACS will ask the Diocese for a month extension before contracts need to be offered.
- \*An exchange program for Chinese students is being explored. Each student would be here up to three years.
- \*A major gift of \$10,000 and another unspecified amount will be received in March.

d. SPACS Finance – John Clifford

- \*Projected budgets and salary increases are being adjusted to expected lower enrollments.
- \*Cash flow looks good into the near future, with soliciting funds from outside sources.

4. Sub-Committee Reports –***Email Report to Council Members***

a. Financial Report/Budget – John Clifford

- \*Financial presentation past weekend to parishioners showing financial picture thru 2/28/11, using format generated from new software was informative and well received.
- \*Five-year history of St. Stan’s parish statistics will be the article for the March newsletter.

b. Building & Grounds – Bob Hollar

- \*The Building & Grounds Committee met this past Tuesday with Wroblewski Concrete to go over the cement project. Received in mail the revised proposal which Fr. George has signed. Will wait for contract and Certificate of Insurance before submitting into the Diocesan Finance Office for final review and approval of the project.
- \*The school roof project is on schedule for June.
- \*Bob Hollar will attend the Focus on Energy Conference in Wausau on Apr. 12.

c. Memorials – Bill Boston

- \*Initial memorial contribution envelope ready to look at. Council members approved the design and distribution of envelopes to funeral homes and for use at St. Stan’s parish.
- \*Reviewed info on Portage County Directory of Non-Profit Organizations. Council members approved the cost of \$100 per year to place our ad in directory. Will review ad format at next meeting.

d. Diocesan Annual Appeal – Bill Boylan

- \*Our target goal is \$73,188. To date we have received \$73,216 in total pledged; and \$69,082 in total cash.

e. Fundraising – Marg Ostrowski, Tom Mrozinski, John Krupka

- \*Winter Carnival had profit slightly higher from last year even though weather was unfavorable. Raffle profit about \$900 lower from last year.
- \*Last pancake breakfast of this season was held on Mar. 20. Low attendance, served 64 adults and 3 children. Will evaluate if we continue this format or maybe go to every other month. Will look at ways to make breakfast special to attract more to attend. Another suggestion is to have spaghetti dinner after Saturday night Mass.
- \*Summer picnic planning coming along. The next picnic core committee meeting will include event chairs. Several changes include reconfiguration of tents, bingo will be outdoors, and portable restrooms and cooking tent will be on grassy area.

5. New Business

a. Capital Campaign Distribution

- \*Received quarterly distribution of \$15,570 bringing the total amount in the Capital Campaign Savings to \$51,146. Total diocesan distribution of \$190,000 meets our target goal to diocese.

Total of \$305,570 has been paid to date. All future distributions will go to the parish. The five-year campaign will officially end July, 2011.

b. New Carpet-Rectory

\*A parishioner has generously agreed to pay for new carpeting in rectory hallway, parish secretary's office, boardroom, financial secretary's office and pastor's office, and new chairs for boardroom. Carpet will be installed mid-April.

6. Fr. George's Remarks

7. Major Topic for Discussion – **(CLOSED SESSION)**

a. Staff Salary, Benefits and Evaluations 2011-2012

b. Set Internal Control Audit Date and Procedures to be Reviewed

8. Closing Prayer – Bob Hollar

NEXT MEETING DATE: April 26, 2011

PRAYER LEADER: Tom Mrozinski